

Assessment form submitted by Amine Gökçen Erişen for Atatürkçü Düşünce Secondary School - 02.02.2021 @ 09:57:12

Infrastructure

Technical security

Question: Is the school system protected by a firewall?

> **Answer:** Yes.

Yes,there is a security wall application on network-connected equipment required by school security policy.

Question: Are existing ICT services regularly reviewed, updated and removed if no longer in use?

> **Answer:** Yes, this is part of the job description of the ICT coordinator.

Yes,BTR coordinator is involve in ICT services.

Question: Are filtering levels uniform across schools or do they depend on user profiles (teacher, pupil, admin staff, etc.) and their level of maturity/seniority?

> **Answer:** There is a basic level of filtering which blocks pornography, violent and illegal content.

Yes,there is a filter ,automatic ministry network.

Pupil and staff access to technology Data protection

Question: Do you have separated learning and administration environments in your school?

> **Answer:** No, they are on the same server.

No,We use the same network.

Question: How are staff and pupil passwords generated for access to your school system?

> **Answer:** New users are given a standard password and asked to generate their own password on their first access.

All the studens and the staff use standart password then they can change .

Question: How is the storage of school records and other documentation dealt with over time?

> **Answer:** We have a school retention plan specifying how long specific kinds of records are being kept and how they should be archived/disposed of.

Officials achive documents in accordance to the plan.

Software licensing

Question: How is the software and license status managed?

- > **Answer:** It is part of responsibility of the IT responsible to be able to produce an overview of software and license status at any moment.

The BTR coordinator is responsible for licensing agreements.

Question: Has the school set a realistic budget for the software needs?

- > **Answer:** Yes.

We have a budget in school-parent association.

IT Management

Question: Once new software is installed, are teachers trained in its usage?

- > **Answer:** Yes, when we roll-out new software, training and/or guidance is made available.

The BTR coordinator involves in the problems.

Question: What happens if a teacher would like to acquire new hard/software for the school network?

- > **Answer:** Once a year we have a staff meeting where decisions about new hard/software are made.

We have a meeting about hardware and software at the beginning of the term.

Policy

Acceptable Use Policy (AUP)

Question: Are eSafety issues referred to in other school policies (e.g. behaviour, anti-bullying, child protection)?

- > **Answer:** Some policies refer to eSafety.

Yes, covered by our policy.

Question: Does the school have a policy on the use of mobile devices / mobile phones?

- > **Answer:** Yes.

Yes, We have policy about using mobile phone in school.

Question: Does your school have an Acceptable Use Policy (AUP)?

- > **Answer:** Yes, there is an AUP which covers all members of the school community.

Yes, We have AUP for all the students and the staff.

Reporting and Incident-Handling

Question: Is there a clear procedure detailing what to do if inappropriate or illegal material is discovered?

> **Answer:** Yes.

Yes,covered by our policy.

Question: Is there a procedure for dealing with material that could potentially be illegal?

> **Answer:** Yes.

Yes,We have policy.

Staff policy

Question: What happens to a teacher's account once s/he changes her/his role or leaves the school?

> **Answer:** The administrator is informed and immediately deactivates the teacher account or adjusts rights where possible.

Yes,the school principle informed and teacher account deactivated.

Question: Do you inform teachers about the risks that come with potentially non-secured devices, such as smartphones?

> **Answer:** Yes, they are clearly formulated in the School Policy and discussed in regular intervals.

Yes,covered by our policy.

Pupil practice/behaviour

Question: When discussing eSafety related aspects, do pupils have the possibility to shape (extra-curricular and curricular) school activities based on what is going on in their daily lifes?

> **Answer:** In a limited way.

in a limited way.

Question: Does your school have a policy that states how pupils should communicate electronically at school?

> **Answer:** Yes, these are defined in the AUP and taught to pupils across the curriculum.

Covered by in AUP

School presence online

Question: Is someone responsible for checking the online reputation of the school regularly?

> **Answer:** Yes.

Yes,BTR coordinator is responsible for it.

Practice

Management of eSafety

Question: Does the school have a designated member of staff responsible for eSafety?

> **Answer:** Yes.

Yes,there is.

eSafety in the curriculum

Question: Is eSafety taught as part of the curriculum?

> **Answer:** Yes.

Yes,in ICT curriculum

Question: Do you talk about online extremism/radicalisation/hate speech as part of your online safety curriculum?

> **Answer:** Yes, we have integrated discussion and education about these issues into our curriculum.

Yes,We integrate it to our curriculum.

Question: Do you include sexting and the school's approach to it in your child protection policy?

> **Answer:** Yes, sexting is referenced in the child protection policy and there are clear guidelines on how to deal with incidents.

Yes,it is specified in our policy.

Question: Are pupils taught about their responsibilities and consequences when using social media? Topics would include digital footprints and data privacy.

> **Answer:** Yes, from an early age on.

Yes, We teach the students early time .

Question: Are all pupils in your school taught about eSafety?

> **Answer:** Yes, all pupils in all year groups.

Yes,All the students receive information about esafety.

Extra curricular activities

Question: Does the school provide eSafety support for pupils outside curriculum time?

> **Answer:** Yes.

Yes, we get support on every matter.

Question: Does the school have any up-to-date information about the online habits of pupils?

> **Answer:** Yes, we have a little information.

Yes, a little.

Sources of support

Question: Are other school services involved in eSafety issues (e.g. counsellors, psychologists, school nurse)?

> **Answer:** Yes, we have a lot of support from them.

Yes, School counselor support us .

Staff training

Question: Do all staff receive regular training on eSafety issues?

> **Answer:** Yes, all staff receive regular training on eSafety.

Yes, The school staff receive education regularly.